

# LEARNING MANAGEMENT SYSTEM (LMS)

## What is a learning management system (LMS)?

It's an advanced system that enables employee training through public and private videos posted in the console. The system's key features are full automation, ease of use, and the ability to post your employee-dedicated training.

## WHY USE A LEARNING MANAGEMENT SYSTEM EMPLOYEES (LMS)?

- ✓ Automation of the training process by employees,
- ✓ cyclic repetition of training according to the indicated time interval,
- ✓ automatically generated certificates,
- ✓ assigning training to specific employees or departments according to defined schemes,
- ✓ easy and fast monitoring of training progress,
- ✓ protection against fraudulent termination of training by rewinding the video,
- ✓ full integration with Active Directory.

## EXTENSIVE LMS MOVIE LIBRARY

The LMS comes with a library divided into public and private movies. The starter package of public videos includes RODO data protection videos on protecting employer and employee rights under the RODO.

The library can be expanded with your private videos. These can include various types of instructions, regulations, or recordings of company meetings held. In addition, the user has access to the library even after completing training. This means, that at any time he can return to the videos he is interested in without any restrictions.

## ANY LMS VIDEO SCHEMES

The implementation of the system involves assigning the appropriate collection of videos (so-called schemes) to individual employees. This can be done manually or by using the organizational structure. Each schema can be assigned to multiple employees. The system also makes it possible to assign films to specific departments within the organization (marketing, sales, or technical support). This is a great convenience for organizations with extensive infrastructure.

With this functionality, IT administrators can specify a set of specific training videos to a department, without having to individually identify each employee in the department. Moreover, it is also a simplification especially when a new employee is hired into the organization. Thanks to the LMS, with the click of a button he or she receives a dedicated set of training courses to assist in his or her induction into the organization.

## RECURRENT LMS TRAINING

The training process is monitored at every stage. The administrator has access to information about the start of the training, its duration, and its completion. An additional advantage is an ability to set the cyclicity of the training sessions held at specified time intervals (monthly, quarterly, half-yearly, yearly). The progress of the process is visible to both the employee and the administrator.

## SECURITY AGAINST INCORRECT COMPLETION OF TRAINING

The LMS also has safeguards against fraudulent actions on the part of employees undergoing training. It prevents its completion in a situation where the employee has not watched the training in its entirety, but only rewound it to the end. In such cases, the training completion percentage will not change. It will be identical to what it was before it was enabled.

## AUTOMATIC LMS CERTIFICATES

Each employee who has completed a training path receives a named certificate. It is generated automatically from the system. The graphic appearance of the certificate can be freely modified\*. Certificates are sent to the indicated address e-mail.

\* modification of the report will be possible after purchasing the Report Builder.

## SUPPORTED FORMATS:

- ✓ .ogm
- ✓ .wmv
- ✓ .mpg
- ✓ .webm
- ✓ .ogv
- ✓ .mov
- ✓ .asx
- ✓ .mpeg
- ✓ .mp4
- ✓ .m4v
- ✓ .avi

Image resolution	Recommended constant speed
4K	20 Mb/s
HD – 1080p	5 Mb/s
HD – 720p	2,5 Mb/s
SD – 480p	1,1 Mb/s
SD – 360p	0,7 Mb/s

# SUMMARY

## VIDEO LIBRARY

- ✔ BTC cloud movie library,
- ✔ films in the public library: "Employer rights under RODO", "Employee rights under RODO",
- ✔ public library (films provided by the producer) and private library (user films),
- ✔ the ability to add your films to the private library,
- ✔ possibility to create your libraries,
- ✔ full security of movies and separation of private movies,
- ✔ smooth streaming of movies directly from the BTC cloud.

## TRAINING PROCESS

- ✔ Defining any training schemes for a user,
- ✔ training schemes assigned to users or organizational structures,
- ✔ automatic repetition of training every month/quarter/6 months/year,
- ✔ training available directly in the user panel without authentication,
- ✔ presentation of training progress in the employee panel (for the user) and the administrative panel (for administrator),
- ✔ possibility of viewing the employee panel by the administrator,
- ✔ ability to play any video at any time,
- ✔ protection against rewinding of the video or shortened playback by users to complete the training.

## CERTIFICATES

- ✔ Automatic generation of training certificates,
- ✔ ability to edit certificates and create your own,
- ✔ sending certificates by e-mail.

## LMS DELIVERY MODEL

- ✔ Subscription 12/24/36 months.

## TECHNICAL TERMS AND CONDITIONS

- ✔ Disk space: 5 GB,
- ✔ Adding videos to the LMS library does not affect the load on the organization's database.